

INSTRUMENT HIRE AGREEMENT FORM

SECTION 1: PERSONAL DETAILS

Student Name	<input type="text"/>	Contact number	<input type="text"/>
Parent/Guardian Name	<input type="text"/>		
Full address	<input type="text"/>		
	<input type="text"/>		

SECTION 2: INSTRUMENT HIRE INFORMATION

Instrument	<input type="text"/>	Make/ Model	<input type="text"/>
Size	<input type="text"/>	Serial Number	<input type="text"/>

HIRE PERIOD

<input type="checkbox"/> Term 1 (Autumn /Winter)	<input type="checkbox"/> Term 2 (Spring /Summer)
--	--

SECTION 3: AGREEMENT

I confirm that the above instrument has been hired to me in good condition and working order.

I understand that I am responsible for its care, maintenance and safe storage during this period.

Should it be damaged, destroyed, or stolen whilst on loan to me, I understand that I am responsible for its repair/replacement to Music Generation Louth.

I have read and accept the regulations in relation to the rental of musical instruments from Music Generation Louth.

Signed	<input type="text"/>	Date	<input type="text"/>
<i>(Parents/Guardian as stated above)</i>			
Signed	<input type="text"/>	Date	<input type="text"/>
<i>(For Music Generation Louth)</i>			

SECTION 4: PAYMENT

Payment to Music Generation Louth made in full, one term in advance. Cash/cheques to **LMETB**

(For Office use only)

Date Payment Received	<input type="text"/>	Amount	<input type="text"/>	Receipt Book/Receipt Number	<input type="text"/>
-----------------------	----------------------	--------	----------------------	-----------------------------	----------------------

INSTRUMENT HIRE REGULATIONS

GENERAL

Full care must be taken of the instrument and must be maintained in accordance with the manufacturer's instructions.

The recipient must not place any stickers or paint on the instrument or its case. Instruments must be stored safely during the rental period.

The instrument must be brought to each lesson and regular practice must be taken on the instrument.

Music Generation Louth does not accept responsibility for any injuries incurred while using an instrument on hire from the service.

INSTRUMENT HIRE

The hire contract must be renewed each term following a maintenance check with your tutor. If the tutor believes that appropriate care has not been taken Music Generation Louth reserves the right to refuse further hiring services.

DAMAGE/REPAIR

Music Generation Louth must be informed of any damage or theft immediately. While repair and replacement of the instrument is the responsibility of the recipient, any repairs must be carried out by a reputable repairer and in consultation with the Music Generation Louth office.

RETURN OF INSTRUMENT

If you are ceasing tuition with Music Generation Louth you must inform the office and arrange returning the instrument immediately. The instrument must be returned to your teacher or another Music Generation Louth staff member at your tuition centre. Any instrument cases, holder, bow, mouthpiece etc must be returned with the instrument.